**ST. JOSEPH’S COLLEGE (AUTONOMOUS) DEVAGIRI, CALICUT-08**

**(College with Potential for Excellence and Reaccredited by NAAC with A++ Grade)**

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**“Confidential”**

**Ref.No.26/ SJC/AUT/CE/II/PG /2020-21**                         **Date-15-07-2021**

From,

Controller of Examinations

St Joseph’s College (Autonomous)

Devagiri, Kozhikode

To,

**Dr. Shanthi Vijayan**

**Assistant Professor**

**Providence Women's College**

**Calicut**

Dear Sir / Madam

Sub: Appointment of Chairman / member of Board of Question setters

I am happy to inform you that you are appointed as a member of Board of Question setters for 2nd Semester PG Examination 2021 in this college. This appointment is made on the distinct understanding that,

1. You have not written or revised a guide-book, help-book, key or similar other matter, with whatsoever name, relating to the subjects.
2. You have not been engaging yourself  in private tuitions and / or coaching at private institutions or carrying out similar other work,
3. None of your near relatives is appearing in the examination,
4. If you accept this appointment, you are required to submit the question papers set to the Controller of Examination, St Josephs college (Autonomous), Devagiri, Kozhikode, Kerala – 673 008, prior to  the stipulated date, maintain the secrecy and security of the questions set by the board members and participate in the Scrutiny board if asked for.

Kindly make sure that the above conditions are true and acceptable to you and send your consent / acceptance of the appointment through e.mail.

Yours sincerely,

Dr. George Mathew

Controller of Examinations

***Note: All communications regarding question paper setting shall be addressed to Controller of Examinations, St Joseph’s College (Autonomous), Devagiri, Kozhikode, Kerala. PIN 673 008 Ph:* 9446163797*, 9495390285 (O)***