



ACTION TAKEN REPORT 2021-22

PROVIDENCE WOMEN'S COLLEGE- KOZHIKODE-9

The college has a well-structured mechanism to collect feedback every year from various stakeholders like students, alumnae, employers and teachers. We give prime importance to implement the valuable suggestions given by the stakeholders to improve the academic ambience. The diligent faculty strive their best to excel in academic performance. Amidst all the challenges posed by the pandemic, the college has tried its best to impart quality education to the students last year.

A Questionnaire was circulated among the alumnae, teachers, employers and students to acquire their feedback on curriculum, academic ambience of the college, academic performance of the faculty etc. An analysis of the feedback acquired was done by the feedback evaluation committee, guided by the IQAC. Action was taken on the feedback in accordance with the suggestions given by all the stakeholders as instructed by the IQAC.

An elaborate Action Taken Report has been prepared after analyzing the feedback with utmost caution and care. Since the institution is an affiliated college, it has to follow the syllabus formulated by the university. But we take a lot of effort to take action according to the suggestions from stakeholders regarding the curriculum and its transactions.

ACTION TAKEN ON THE FEEDBACK COLLECTED FROM THE TEACHERS

As a suggestion came from the teachers to include more industry interactions, the College has signed a good number of Memorandum of Understanding with industries and IT firms. This will certainly enable the students to get more practical knowledge through experiential learning. Due to the pandemic industrial visits were less previous year. But this academic year the departments are urging the students to do certificate courses and engage in internship programmes and industrial visits. The certificate courses offered by the departments are very much in tune with this suggestion.

Another suggestion from the faculty was to convey to the affiliating university (University of Calicut) to reduce the topics in the syllabi which they found was extensive making it difficult for the teachers to complete it on time. There was also a request from the teachers to remove redundant topics from the curriculum and thus update it with more practical and current topics that would equip them to handle the pressure in the competitive world outside. Yet another suggestion was to help the students prepare and crack the competitive examinations like CAT/MAT, UPSC, NET/JRF exams. The college has decided to take up this issue in the current academic year by giving competitive exam-oriented coaching to the students.

ACTION TAKEN ON THE FEEDBACK GIVEN BY EMPLOYERS

In general, the employers were impressed by the performance of the alumnae of Providence Women's College who displayed confidence, dedication and commitment to the job. However they felt that the curriculum had to be updated, giving more importance to experiential/practical learning to meet the needs of the job market.. The college has signed a good number of Memorandum of Understanding with industries, IT firms in response to this feedback from the employers. The College will also provide all the logistical support to the students doing internship courses and short term courses that will help them to gain more practical knowledge of the topics related to the curriculum. In order to improve the interpersonal skills of the students, more effort will be taken by giving them classes in spoken English and personality development.

ACTION TAKEN ON THE FEEDBACK GIVEN BY THE ALUMNAE

The alumnae, a major stakeholder of the College ,actively participate in all the activities held here. Their contribution in rendering academic support in uplifting research in the college is remarkable. In the feedback they acknowledged the benefits of the value education course imparted to them when they were students of the college. In response to the feedback from the alumnae the college decided to give more importance to research activities and experiential learning. Yet another suggestion was to give the students coaching that would enable them to crack the competitive examinations like MAT/CAT, NET/JRF, UPSC exams etc.

ACTION TAKEN ON THE FEEDBACK GIVEN BY THE STUDENTS

Feedback from the students was collected through three different questionnaires.

1. From the students of Humanities and Literature
2. From the students of Science and Mathematics
3. From the Students of Commerce and Business Management

Three forms were circulated for different streams to get back more curriculum specific feedback. The diversity in the curriculum needed separate forms as it helped the students to be more specific and precise while giving their responses. Questions pertained to the structure of the curriculum, the need for updating, academic performance of the faculty and academic ambience of the college. Students were quick enough to respond and this has enabled the feedback evaluation committee led by the IQAC to analyse and consolidate it. Departments concerned were intimated and action was taken to bring forth various suggestions given by the students.

- **The Department of English**

There were suggestions for more group activities like debates and discussions in the feedback given by the students. Activities have been stepped up taking into consideration their suggestions. One idea mooted by the student community is under consideration, which is to constitute houses within the college to bring in some competitive spirit and ensure cooperation between different departments. It will also give ample opportunities for the students to mingle

well. Prizes can be awarded at the end of the year for the best house based on their academic and extracurricular performances. We have implemented the suggestion that teachers ask questions during lectures as it would help to stimulate learning, stir their imagination and help to clarify ideas.

The suggestion to encourage students who are poor in studies has led to intensifying remedial teaching and strengthening academic adoption. The department responded positively to the suggestions to have interview preparation classes, life skill classes and mental health awareness programmes.

- **The Department of Commerce**

In order to improve the academic ambience of the college, it was decided to have discussions with the students and identify the areas that need improvement. The department will strive to introduce innovative teaching methods that would generate interest in the discipline.

- **The Department of Business Administration**

The feedback collected by the Department of Business Administration suggested how the curriculum should be updated enough to cater to the requirements of the present day job market. The teachers were encouraged to adopt more innovative techniques and strategies for teaching. Students should be involved in more projects and internships. The Department decided to devise methods that could facilitate it. Memoranda of Understanding have been signed with reputed institutions for more project related study and provision of expertise for short term courses. Various capacity building and skill enhancement (life skill, soft skill, language and communication skill programs) are provided to the students for equipping them to suit the requirements of the present job market. Books from the Indian Institute of Management were collected for students to get an in-depth knowledge in the discipline.

- **The Department of Botany**

In order to increase the involvement of all students in extracurricular activities, the number of extra-curricular activities were increased to break the monotony of routine classes and it was ensured that every student was taking part in at least one activity. Time was assigned for one on one teacher-student interaction and discussions were ensured to provide time for clearing doubts and career opportunities. Small class tests were conducted as the students felt that this would help them get over the fear of facing exams. To develop their practical knowledge and to equip them with skills, certificate courses were provided, which will not only help them in the progression in the career they would choose but also in their everyday life.

- **The Department of Travel and Tourism Management**

Students of The Department of Travel and Tourism Management suggested updating the activity-oriented programs every year and to increase the number of books on Tourism in the department library. As it is a semi-professional course, they prefer programmes which would give them more exposure to various skill development activities rather than classroom teaching. Due to the spread of covid-19, the Department was not able to send students for various skill development programmes. Analyzing the students' feedback, it was decided to give importance to experiential learning and skill development programmes (Job training programs, workshops and study tour). The dept offers various short-term courses for personality development and

seminars on confidence building. Responding to the feedback from students, the Department included more activity-oriented programmes in academics, motivated students to engage in self-discovery learning, promoted opportunities to understand the heritage and history of undiscovered places in Calicut and motivated all students to participate in curricular activities.

- **The Department of Computer Science**

Action taken on feedback for the year 2021-2022 includes more attention on hands-on training, job-oriented activities and workshops. The Department is planning to include more practical sessions for students. In the academic year fests related to Information Technology would be conducted with different programmes and exhibitions. The department is planning to conduct inter-department programmes for the students and also to provide more hands-on projects, certificate courses and seminars.

The department has decided to motivate the students to concentrate on publishing academic articles and pursuing research-oriented activities. Efforts will be taken to materialize industrial visits to various IT parks which couldn't be carried out due to the pandemic during the previous year.

The department decided to include more practical classes focused on coding, to provide job-oriented workshops and to offer short-term courses. Arrangements for more internships from established companies are under serious consideration. Other decisions are to give more attention to Mathematics and Statistics classes and to provide coaching based on subjects (UG students) which will prove useful for preparation for PG entrance and NET exams.

- **The Department of Economics**

Since field work and survey could not be done due to covid situation, permission was given to conduct online surveys for primary data collection. As Online Trading is not included in the Capital Market course, it was taught as part of the certificate course, 'Introduction to Finance market.' Availability of study materials was limited due to less library access during lockdown and this was overcome by making arrangements to access college and department libraries this year in a systematic manner. Recorded classes were provided in response to connectivity and range issues during live sessions. Students suggested the formation of student councils where they could share their concerns about the curriculum. The Department decided to form student groups for the same. Another suggestion was to improve the lab facilities and this feedback was conveyed to the management.

- **The Department of Psychology**

Analyzing the feedback provided by students, from the academic year 2021-22 the department decided to conduct a minimum of three internal exams each semester. Another feedback given by students was about the library hour. Due to the spread of Covid 19, the department could not give time for the students to spend in the library during the last year. This year it was decided to give at least one hour every week for students of all the semesters to be in the library and go through the textbooks prescribed in the university syllabus.

Students also mentioned improving the laboratory facilities of the department. Already the construction of the new building is on its way and soon the department and laboratory will be shifted to the new block.

Another suggestion given by the students was to have more practical exposure. In response to this, the department has signed a Memorandum of Understanding with various psychological counseling centres and colleges to give the best exposure to the students. Students are also encouraged to attend both online and offline internship programs offered by different organizations across the globe.

- **The Department of History**

In the feedback, students suggested that national and international seminars should be organized that would give them more opportunities to interact with renowned scholars, writers and historians. The department has decided to take necessary steps in order to conduct such seminars that would give them more chances to plan, execute and organize events which were predominantly conducted online due to the pandemic in the last two years. There are various clubs like Darpan (the Political Forum, Sanskriti (the Cultural Forum), Vaiga (the quiz club, Ayur (the Health Club) and Janathi (the Legal Awareness Club) that function under the auspices of the department and it was decided to organize more activities under the banner of each club. The function of the clubs would be in a structured way with a student secretary chalking out plans and executing it so as to facilitate the smooth functioning of the club. The student council will be more actively involved in the planning and execution of the programmes. *Azadi Ka Amruth Mahotsav-India @75* to be observed with myriad programmes this year as it would ensure more student participation and inclusion, a very important suggestion in the student feedback.

Cultural and historical mapping of the places in Malabar will be done this year with the intention to make group learning more effective. This project would enable them to create a better understanding of local history. This project would enable them to delve into the history of the locality, its diversity and uniqueness. The project will also give them an opportunity to work in groups and provide them practical exposure, yet another significant suggestion in the feedback

Field trips to archeological and heritage sites that would help the students to understand the discipline better and offer more scope for experiential learning have been chalked out. The number of research oriented and career-oriented programmes will be enhanced this year. Peer tutoring will be strictly monitored as it will be beneficial to the weak and advanced learners.

- **The Department of Mathematics**

Analyzing the feedback given by the students of Mathematics, the department identified and prioritized four aspects for improvement. One was regarding their concern in giving more problem solving sessions for which the teachers decided to divide each class into 8-10 groups and give each group different questions so that they can solve them and one from each group can present it in the class. This can improve their problem solving, group discussion techniques and presentation skills. Then they can consolidate all the solved questions into an assignment and submit it to the teacher in charge. Another worry they raised was regarding the improvement of the syllabus so that it helps them crack national entrance exams. Quizzes and

debates are also planned to improve their awareness in the main subject, in other subjects and in their general knowledge. The next concern was regarding internships. For this, the department has decided to collaborate with NIT Calicut so that students can do projects and certified internships under various professors of the department of Mathematics of the institute. The last major problem was regarding the vast syllabus and the number of special classes taken to finish the portions at the end of the semester. The plea from the side of the students regarding Syllabus has been represented before the authorities of the University and the department is waiting for a positive response. The department has decided to keep special classes for all B.Sc Mathematics students everyday from the beginning of the semester so that there is sufficient time to finish the topics in the syllabus, The Department hopes to find more time for problem solving session, quizzes and debates and thus the students don't feel the burden at the end of the semester.

- **The Department of Chemistry**

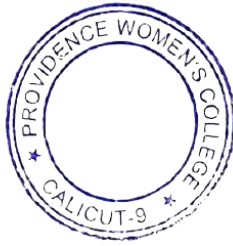
Students of the department of Chemistry expressed their worries regarding not being confident to face the competitive exams. The department decided to give more orientation for cracking such exams. One on one teacher student interaction was planned as this would help the teacher to identify the problem of each student. Innovative teaching strategies are to be employed to generate interest in the discipline. Mandatory internship programmes and skill development programmes are to be given as it was yet another important suggestion given by the students in their feedback

Conclusion

The overall change in the learning process from offline mode to online, due to covid-19 pandemic warranted teachers attending webinars to equip themselves with various tools on E-content development for effective teaching. New apps like “Teachmint,” are being used to conduct online classes which are made more effective by giving various group activities, quizzes, and assignments to the students. Besides revision classes, teachers increased interaction with students to give them a positive energy minimizing depression triggered by the current situation. Weekly online value education classes are being conducted for students, which help them to shape their future and to know the purpose of their life. It helps them to become more responsible and sensible. PTA meetings held through online platforms request parents to ensure a proper follow-up. Evaluation of students’ performance was by conducting online viva and tests via google-form and google classrooms. Students are motivated to register for various certificate courses available on platforms like “Swayam, NPTEL etc.”

Students are entrusted with coordinating various programmes involving preparation of brochures and reports for the same, thus helping them to develop various skills. Various webinars on life skills and soft skills are being arranged for students to prepare them for the job market. In addition to this, various cells, like Career Guidance & Placement Cell, Research & Development Cell etc. of the college also motivate the students to participate in various webinars on how to utilize post covid opportunities, crack competitive exams and secure dream jobs, internships, etc. Students are encouraged to enroll for certificate courses. Their suggestion

to increase the opportunity for certificate courses led to the decision to give them awareness about online certificate courses offered by different Universities abroad.



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