

REPORT OF THE ACTIVITIES OF ANTI-SEXUAL HARASSMENT/INTERNAL COMPLAINTS COMMITTEE  
(ICC)

2023-2024

The ICC of the college was reconstituted by the Executive Authority of the institution at the beginning of the academic year with the following members:

1. Presiding Officer: Ms. Shyama E., Associate Professor, Dept. of English.
2. Dr. Minoo Divakaran, Associate Professor, Dept. of Botany.
3. Dr. Shanthi Vijayan, Assistant Professor, Dept. of English.
4. External member/NGO: Ms. Bindu G., Advocate.2031579252
5. Mr. Devon George, Senior Clerk, Providence Women's College.
6. Mr. Sandeep K., Clerk, Providence Women's College.

Student members ( If the matter involves students)

7. Ms.Hanan Ashraf., Dept. of HRM, Member, Interim College Union
8. Avani S.R,Dept. of Psychology, Member, Interim College Union
9. Avanthika Prakash, Dept. of Psychology,Member, Interim College Union.

The ICC met on 13/06/2023 in the conference room and discussed the action plan for the year. The Committee reviewed its proceedings of the previous year and expressed satisfaction regarding the conduct of anti-sexual harassment awareness activities. The ICC decided that the tutorial hour and value education hour should be more oriented towards enlightening the students regarding the implications of harassment. The ICC Policy document available in the college website, which provides an elaborate account of the working of the ICC, shall be explained to the students.

The ICC followed up the conduct of these tutorials with the HoDs of each department reporting to the committee soon after each tutorial hour was completed.

The ICC received no complaints this year.



  
**Dr. Sr. Jaseena Joseph**  
Principal (PEN 470173)  
Providence Women's College  
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Kozhikode-673 009

# GRIEVANCE REDRESSAL COMMITTEE REPORT


2023-2024

The Grievance Redressal Committee (GRC) of the college was reconstituted by the executive authority of the institution with a tenure of two years. The Committee met on 14.06.2023 in the conference room and decided on the functioning of the Committee in accordance with UGC Regulations. The Induction Programme for the first year students included an awareness session on the institution's mechanism for redressing grievances and the mode of grievance submission. The Principal met and gave the students an orientation on the same. This ensured emotional and moral support to every student who was mentally stressed. The tutorial hours conducted regularly also helped students ease their worries, especially those regarding completion of the course on time. The grievances received by the different DGRCs were solved at the department, during this academic year. Immediate and necessary action was taken by each department, periodically monitored by the members of the IGRC. The DGRCs did a commendable job, updating themselves on student welfare in consultation with individual tutors. The Principal also maintained direct contact with all student representatives on a daily basis through her whatsapp group with them.

## Grievance Redressal Committee Members

1. Dr. Sr. Jaseena Joseph, Principal
2. Dr. Shanthi Vijayan, Co-ordinator
3. Dr. Aparna Nandakumar, Staff Representative
4. Ms. Rudha K.P., Student Representative



  
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## REPORT OF THE ACTIVITIES OF THE ANTI-RAGGING COMMITTEE

2023-2024

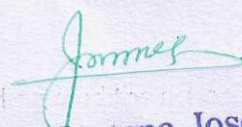
The ARC of the college was reconstituted with the following members in the first general staff meeting of the academic year held on 01/06/2023:

1. Dr. Sr. Jaseena Joseph, Principal
2. Dr. Shanthi Vijayan, Teacher Representative
3. Prof. Unnikrishnan NIT., PTA President
4. Mr. Pradeep Kumar N, College Office Superintend
5. Ms. Ooralath Vadakkayil Meenakshi., I Year Representative
6. Ms. Hanan Ashraf , II Year Representative
7. Ms. Raina Rashi K.K., III Year Representative
8. Ms. Rudha M.P., PG Representative.

The ARC met on 15/06/2023 at the Conference Room and discussed the action plan for the year. The committee members expressed satisfaction regarding the conduct of the awareness programmes carried out during the previous year and suggested the same may be followed this year too. The ARC decided that one tutorial hour should be set aside to make the students aware of the ethical and legal questions around the inhuman practice of ragging. The Anti-Ragging Policy document available in the college website, which provides an elaborate account of the working of the ARC, shall be explained to the students. The ARC followed up the conduct of these tutorials with the HoDs of each department reporting to the committee soon after each tutorial hour was completed.

The ARC received no complaints this year.



  
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